

LCC Ice Skating Club

LCCISC Coaching Agreement

The Liverpool Catholic Club has granted LCCISC Committee control over coach selection and approval for LCCISC Figure Sessions.

This agreement is between the individual coach and the LCCISC Committee.

The LCCISC Coaching Agreement is a document to be read and applied in conjunction with the following documents:

- LCCISC Skater Code of Ethics and Guidelines
- LCCISC Parent Guardian Other Code of Ethics and Guidelines
- LCCISC Guest Coach Policy
- LCCISC Social Media Guidelines Policy
- LCCISC Music and Harness Rules
- LCCISC Figure Session Payment Rules
- LCC Drugs and Alcohol Policy

These documents may be viewed at www.lccisc.com.au/faqs

This agreement is in addition to APSA requirements. All coaches are required to maintain current membership of APSA, which includes insurance and current WWCC.

All coaches must sign their own individual agreement appearing at the bottom of this LCCISC Coaching Agreement.

The agreement is valid from the date of signing, until it is replaced as deemed necessary by the LCCISC Committee. This agreement may be reviewed by the LCCISC Committee at any time.

Courtesy and respect for others must apply at all times, and all coaches are to comply with the following expectations:

1. Behavioural Expectations

- a) Observe the rules of ISA, NSWISA, APSA and the Liverpool Catholic Club.
- b) Be respectful, supportive and considerate of other skaters - on & off the ice.
- c) Sexual harassment, physical abuse, discrimination, bullying, slander and other unacceptable social behaviours will not be tolerated at any time.
- d) Coaches must refrain from using loud voices or “yelling” at students during lessons.
- e) Foul, abusive or inappropriate language will not be tolerated.
- f) Where an interpersonal issue arises, address it with the other party directly in the first instance, without hostility or violence, and not on the ice during a figure session. If it can't be resolved by an informal discussion, a follow up in writing should be made to the LCCISC Committee.
- g) Coaches must not make negative comments or post material publicly which is critical of others, inappropriate or in breach of laws, regulations and club policies.
- h) Coaches are to work co-operatively with the LCCISC Committee.

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- i) Coaches are to act co-operatively and collaboratively with their students, other coaches and members.
- j) Be courteous towards judges, officials, other coaches, club staff, spectators and others - regardless of ethnicity, creed, age, sexual orientation or ability.
- k) Coaches are to ensure that they present appropriately at all skating events and training sessions - in both apparel and behaviour.
- l) Coaches must not monopolise the iPad to the detriment of others.
- m) Coaches must use the music schedule sheets to reserve music time for their students.
- n) Coaches must not monopolise the harness to the detriment of others.
- o) All coaches are to respect and protect LCCISC owned training equipment.
- p) All coaches are to respect and protect the training equipment available at LCC.

2. Group and Pairs Lessons

- a) Group lessons are limited to a maximum of 4 students per coach in a private lesson during LCCISC Figure Sessions, unless prior alternative arrangements have been approved by the LCCISC Executive Committee in writing.
- b) Group lessons are to avoid the busy periods of Thursday Evening and Saturday Morning Figure Sessions.
- c) Only 1 group lesson of 4 skaters may occur at a time during a figure session.
- d) Only 1 pairs lesson may occur at a time during busy periods of Thursday Evening and Saturday morning figure sessions unless approval is given by the Committee in writing.
- e) Group and Pairs lessons must cease immediately if requested to by a Committee Member.
- f) Group Lessons must not intrude on or impede other skaters practising or in a private lesson.
- g) Skaters whose music is being played and are wearing a fluoro vest always have the right of way.

3. Safety

- a) Your own personal safety is your initial priority along with students and athletes.
- b) Do not distract or allow your students to endanger others.
- c) Your students **must** attempt to avoid collisions at all times.
- d) Your students are to exit the ice when not training - allow others to focus on their training.
- e) When music is played for a skater's program, that skater has 'right of way' over other skaters and **must** wear the fluoro vest. Other skaters/ coaches **must** give way.
- f) If you need to talk to someone while on the ice, PLEASE MOVE TO THE BARRIER.
- g) Demonstrations in front of students should occur at the edge of the rink as much as is practicable, especially when teaching a small group.
- h) No headphones, dual earbuds or personal electronic devices are to be used on the ice as these may limit the skater's ability to exercise caution and vigilance. Please use the main music system.
- i) When choreographing a new program, a small portable sound system may be used to free up the main system. Avoid volumes loud enough to conflict with music being played for a skater on the main system.
- j) Only guards and non-breakable water bottles may be placed on the barrier during a training session. All items must be removed at the conclusion of the session.
- k) Coaches and students are to leave the ice promptly at the end of a session.
- l) Students in a standard figure session must not perform 'linked' or partnered moves with more than one other skater at any time (Synchronised and Theatre groups).
- m) Skaters are not to be coached on the ice by anyone other than an APSA accredited and LCCISC approved coach.

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- n) Parents/ carers are not to stand at the barrier except to provide comfort as needed (e.g. if a child is crying or injured) or to address their skater's behaviour (behaving badly, distracting others or similar).
- o) Guest coaches may coach LCCISC members only if they were already coaching them at another ice rink, or have obtained written permission from the LCCISC Committee.

4. Other

- a) Only APSA accredited coaches with current membership are permitted to coach in LCCISC figure sessions.
- b) Coaches are expected to maintain their hours for APSA accreditation and renew their membership when it falls due.
- c) No un-insured coach will be permitted to teach in LCCISC Figure Sessions.
- d) All Coaches must adhere to Sports Integrity Australia's National Integrity Framework (NIF) adopted by Ice Skating Australia, all anti-doping requirements, TUE's and ensure that they are continually safe guarding themselves and athletes.
- e) Where there is an issue on the ice, refer it to the Committee member on duty for resolution.
- f) Familiarise yourself with the Club's policies on safety and social media.
- g) It is the responsibility of coaches to ensure that payment for ice time via session cards or cash/EFT payment is made BEFORE taking to the ice, and session cards are up to date. Discounted entry is reviewed on an annual basis by LCCISC and is subject to change.
- h) All LCCISC coaches must participate for at least 1 term every year in LCC's Aussie Skate School, unless approved otherwise by the LCCISC Committee.
- i) It is generally expected that coaches will approach the LCCISC Committee whenever they have any concerns or issues.
- j) The LCCISC Committee are open to new ideas for training or camps, and will try to actively support all initiatives that benefit the majority of our skaters.
- k) LCCISC Coaches are to support club programs, musicals, showcases and year end functions where possible.

The LCCISC Committee is required to report any complaints immediately to LCC. Breaches of this policy may result in the removal of the Coach's access to LCCISC Figure Sessions. Coaches are welcome to bring their concerns to a Committee Member if they need assistance in dealing with an issue or have general concerns.

5. References/ Additional Information

- a) Ice Skating Australia (ISA) www.isa.org.au
- b) NSW Ice Skating Association (NSWISA) www.nswisa.com
- c) LCC Ice Skating Club www.lccisc.com.au
- d) Liverpool Catholic Club www.liverpoolcatholic.com.au
- e) APSA www.apsa.net.au

Version	Date Approved	Revision Description	Reviewer
1	7 May 2015	Document established	Donna Palmer (author)
2	2 January 2024	Document updated	Fiona Kusilek

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COACH DETAILS

Name: _____

APSA certification no.: _____ Verified by: _____

Working with children check no.: _____ Verified by: _____

APPROVED CONDITIONS

Start date: _____

Date of LCCISC Committee meeting where approval was minuted: _____

Committee Signature: _____ Position: _____

Committee Signature: _____ Position: _____

AGREEMENT

I, _____, agree to comply with the latest versions of:

- a) This LCCISC Coaching Agreement;
- b) LCCISC Skater Code of Ethics and Guidelines;
- c) LCCISC Parent Guardian Other Code of Ethics and Guidelines;
- d) LCCISC Social Media Guidelines Policy;
- e) LCCISC Music and Harness Rules; and
- f) LCCISC Figure Session Payment Rules.
- g) LCC Drugs and Alcohol Policy

I understand that breaches of any of the above requirements may result in removal of access to LCCISC Figure Sessions and/or cancellation of this agreement.

Coach Signature: _____ Date: _____

A COPY TO BE RETAINED BY THE LCCISC COACH AND A COPY TO BE RETAINED BY LCCISC COMMITTEE